



**FEDERAL
HOTEL/MOTEL**

FUNCTIONS PACKAGE



111 James Street, Toowoomba, 4350
(07) 4632 3262

www.federalhotelmotel.com.au

federalhoteltoowoomba@alhgroup.com.au

WELCOME TO THE FEDERAL HOTEL

Here at the Federal Hotel we believe that the simple things in life are the best. We are committed to giving our guests a quality experience.

From hosting bus groups to catch up drinks we will work with you to ensure that organising your event is as easy as can be.

Options of ordering from the menu, selecting from our alternate drop functions menu or platters are all available.

If you can't find what you are looking for feel free to come in and have a chat with us!

HOTEL FACILITIES

Restaurant	Accommodation
Gaming Room	TAB
Sports Bar	Pool Table
Lounge Bar Area	Wheel Chair/Lift Access
Deck Area (enclosed)	Wifi Access
Private Meeting Room	Off Street Parking
Courtesy Bus	
(Friday & Saturday from 5pm)	

Federal Hotel FAQ's

Do you have a private function room?

Yes! We can pull across the glass doors and close off the deck area - this area closed off may incur a room hire fee.

Does the courtesy bus run every day?

Unfortunately the courtesy bus isn't available every day - give us a call and we can organise a pick up from 5pm on Friday or Saturday night.

I just want to catch up with a few friends for drinks, could we order chips or wedges?

Our lounge bar area would be perfect! Our kitchen cooks all day on Friday, Saturday and Sunday, you can order hot chips up at the bar or from the table on Me&U.

How much is the room hire for a function?

To book a tables in our Lounge Bar area there is no room hire fee, however there may be a room hire fee to book the enclosed deck area. A room hire fee will also be charged for our conference room in the motel.

LOUNGE BAR

**NO
ROOM
HIRE
FEE**

**B.Y.O
PLAYLIST**

CAPACITY

**50 GUESTS STANDING
MANAGEMENT RESERVE**

***THE RIGHT TO CAP
NUMBERS WHERE NECESSARY.***

24 GUESTS SEATED

***THIS NUMBER IS APPROXIMATE
ON THE MAXIMUM AND MAY VARY
DEPENDING ON TABLE LAYOUT.***

Our lounge bar area is our versatile function space, a favourite for casual drinks a get-together style events or even a group meeting. With direct access to order from the bar area and all day dining on the weekends this area is equipped with bar stool seating and high tables that can be rearranged to suit your party.

This area is not private and enclosed - Our ATM is located in the corner and the Geddes Street door provides all patrons with access to our Gaming Room and Sports Bar. While children are welcome in this area, it is expected that they will be adequately supervised.



DECK



HIRE FEES

10AM-3PM / 5PM-10PM

\$300 - \$800

*PRICE TO BE CONFIRMED BY
MANAGER BASED ON FUNCTION
REQUIREMENTS.*

CAPACITY

75 GUESTS STANDING

MANAGEMENT RESERVE

THE RIGHT TO CAP

NUMBERS WHERE NECESSARY.

50 GUESTS SEATED

*THIS NUMBER IS APPROXIMATE
ON THE MAXIMUM AND MAY VARY
DEPENDING ON TABLE LAYOUT.*

Our deck area can be found just inside the doors of our main restaurant. With glass bi-fold doors it can be closed off from the restaurant or left open for easier access to the bar. It is an ideal area for medium size groups having lunch or dinner. This area can also be combined with half of the restaurant area for larger functions.

The hire of this area may include extra charges at the managers discretion, such as, use of the area outside of the allocated timeslots. Any children attending the function must be off the premises no later than 10pm, with the exception of written consent prior to the function date.

RESTAURANT

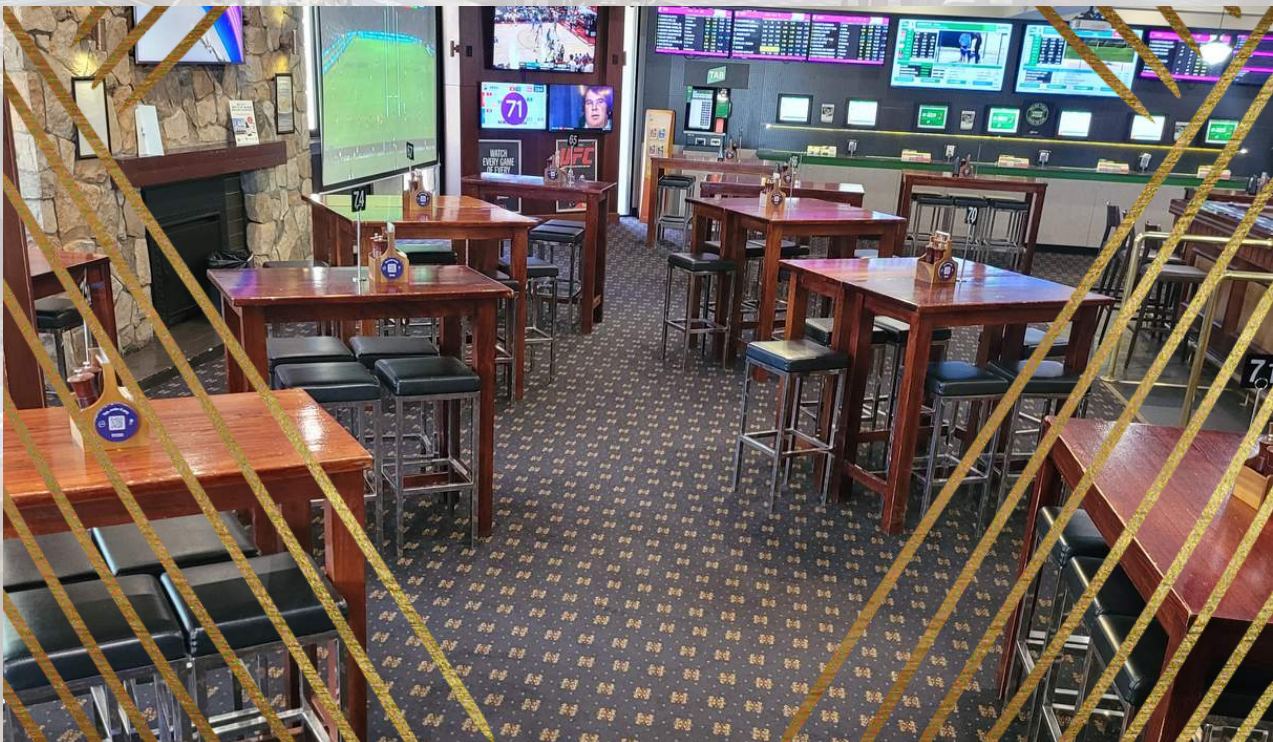


Check out our Chef Specials on the Me&U app or ask our friendly staff for a menu. You can book a single table for up to 20 of your best friends and start a tab for your guests. Make sure you give us a call to book a table in our sought after restaurant. Our restaurant is wheelchair accessible, just let our friendly staff know and we can give you a lift up. We welcome tour buses, large groups and have tables tucked away if you are just after a quick meal by yourself.

The hire of this area may include extra charges at the managers discretion, such as, use of the area outside of the allocated timeslots. Any children attending the function must be off the premises no later than 10pm, with the exception of written consent prior to the function date.

SPORTS BAR

The large projector screen makes our sports bar a great place to be if you are catching up with some friends to watch the game, fight or race of the day. Ask our friendly staff for help placing your bets on the terminals or the touch screen machines. With a pool table down the end and a great view of all our tap beers, our sports bar has a great weekend atmosphere. Meat tray raffles occur on Wednesday & Friday nights and Sunday lunch, so come down, grab a table with some friends and support our local teams.



The hire of this area may include extra charges at the managers discretion, such as, use of the area outside of the allocated timeslots. While children are welcome in this area it is expected that they will be adequately supervised and any children attending a function will be off the premises no later than 10pm.

MOTEL

Night
cap
HOTELS

Night HOTELS

Keep your out of town family from getting lost in Toowoomba - our Motel is right next door in a separate building, with 20 rooms to choose from and a 3 Bedroom apartment that can sleep up to 8 people. Charge meals and drinks back to your room so that you only have one bill to sort out at the end of the stay. You can scan on to our Me&U digital menu and order meals and drinks to be delivered to your room and receive your tax invoice receipt straight to your email. Sleep soundly away from the celebrations if you need to get up early the next morning or connect to our free wifi and relax.



Our motel reception is open from 6:30am - 6pm Monday - Friday, 7am - 3pm on Saturday and 7am - 11:30am on Sundays. All rooms are on ground level with the exception of the 3 bedroom apartment which is above the reception area. We expect that our guests will behave respectfully and take others into consideration at all times.

CONFERENCE ROOM

**WHITEBOARD
& PROJECTOR
INCLUDED**



HIRE FEES

HALF DAY

\$65

FULL DAY

\$120

CAPACITY

BOARDROOM

18 SEATS

THEATRE

18 SEATS

MONDAY - FRIDAY

7am - 5pm

SATURDAY

7am - 2pm

SUNDAY

7am - 11am

For a private meeting area, you can't go past our conference room. Located in our motel reception area, on ground level with amenities and tea and coffee station included, what more could you need. Book a table next door in our restaurant and pre-order your meals for a chance to stretch your legs and rest your eyes.

Long Day?


STAY THE NIGHT!

Night HOTELS
cap

The hire of this area must be made with full details ie. Name, Phone Number & email address as per our digital system. This area may NOT be hire outside of the allocated time slots.

Bus Group Set Menu

ALTERNATE DROP MAINS :

- Battered Barramundi with chips, salad & tartare sauce
 - Roast of the Day with vegetables;
roast pumpkin, potato & gravy 
- (Choice of Beef, Pork or Lamb ~ to be selected prior to the function date ~)

MAINS ONLY

\$18


per person

ADD DESSERT

+ \$5

per person

ALTERNATE DROP DESSERTS :

- Chef's Choice of Cheesecake with fresh cream
- Pavlova with mixed berries & fresh cream 

COMPLIMENTARY
MEAL FOR BUS
DRIVERS




PRICES INCLUDE TEA & COFFEE STATION IF REQUIRED, AND WATER WILL BE PROVIDED, ADDITIONAL DRINKS CAN BE PURCHASED THROUGH THE BAR


**MEAL SELECTIONS MUST BE PROVIDED NO LATER THAN 9 DAYS PRIOR TO YOUR BOOKING.
ALLERGIES / DIETARY REQUIREMENTS CAN BE CATERED FOR WITH ADEQUATE NOTICE ONLY.**

Function Set Menu - Basic


ENTREES


Duck Spring Rolls (3) with plum sauce.


Garlic Prawns (4) on jasmin rice. 

Marinated Chicken Tenders (3) on a summer mango salad. 


MAINS


250g Rump, cooked medium with garlic mash, green beans & red wine jus. 


Chicken Supreme with sweet potato mash, broccolini, honey seeded mustard & spinach sauce. 

Grilled Barramundi with straight cut chips & garden salad. 

DESSERTS

Chef's choice of cheesecake. 

Pavlova with mixed berries & fresh cream. 

Chocolate mudcake. 

MAINS & DESSERT

\$30

per person

ENTREE & MAIN

\$35

per person

3 COURSES

\$40

per person


MEALS ARE SERVED ALTERNATE DROP. ALLERGIES / DIETARY REQUIREMENTS CAN BE CATERED FOR WITH ADEQUATE NOTICE ONLY.

Function Set Menu - Premium

ENTREES


Mushroom or Bacon Arancini (3) with lime aioli drizzle.

Bruschetta - toasted ciabatta bread with diced tomatoes and onion, topped with feta and balsamic glaze.

Marinated Chicken Tenders (3) on a beetroot & feta salad. 


MAINS


250g Graziers rump steak, cooked medium with garlic mash, green beans & red wine jus. 

King Pork Cutlet - tender pork cutlet on sweet potato mash with broccolini and sticky maple sauce. 

Grilled Barramundi with a fresh caesar salad and chips (optional anchovies)

DESSERTS

Chef's choice of cheesecake. 

Pavlova with mixed berries & fresh cream. 

Warm stickydate pudding.

MAINS & DESSERT

\$40

per person

ENTREE & MAIN

\$45

per person

3 COURSES

\$50

per person

MEALS ARE SERVED ALTERNATE DROP. ALLERGIES / DIETARY REQUIREMENTS CAN BE CATERED FOR WITH ADEQUATE NOTICE ONLY.

Platters

BASIC PLATTER

\$60

Chicken Skewers, Honey Sesame Meat Balls, Mini Meat Pies, Sausage Rolls, Lemon Pepper, Calamari, Tempura Fish Bites.

SERVES 10

~ 3 DAYS notice required ~

PREMIUM PLATTER

\$95

Trio of Skewers (lamb, beef & chicken), Pumpkin, Pine Nut & Feta Arancini, Coconut Tempura Prawns, Duck & Plum Spring Rolls, Chef's Mini Pizzas, Devil Wings.

SERVES 10

~ 1 WEEK notice required ~

SANDWICH PLATTER

\$65

Assortment of traditional sandwiches freshly prepared in house.

SERVES 10

~ 3 DAYS notice required ~

DIPS & TOAST BOARD

\$65

Three dips & Turkish Bread.

SERVES 10

~ 3 DAYS notice required ~

FRUIT & CHEESE BOARD

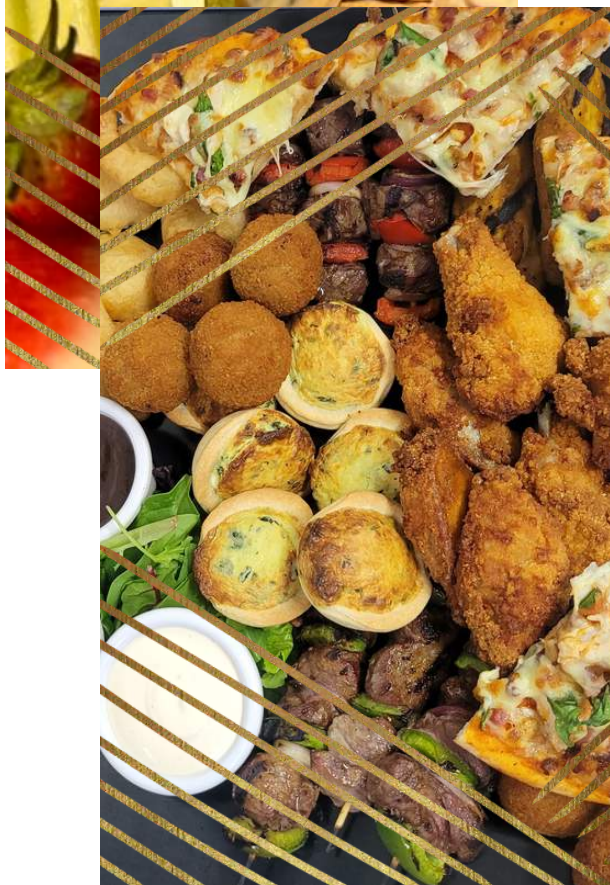
\$80

Chef's selection of three cheeses, crisp bread/ crackers & seasonal fruit

SERVES 8

~ 1 WEEK notice required ~

** Gluten free, Dairy free, Nut free & Vegetarian options available upon request **



Drinks Package

WINE

Small Glass of White

Stonyfell 'Quarryman' Sauvignon Blanc
Chapel Hill 'The Parson' Chardonnay
Brown Brothers Moscato

Small Glass of Red

Stonyfell 'Quarryman' Shiraz
De Bortoli Dry Rose
Riddoch Cabernet Sauvignon

Glass of Sparkling

Porta Dante Prosecco
Stonyfell 'Quarryman' Sparkling Brut

BEER ON TAP

James Squire 150 Lashes Pale Ale
Great Northern - Original & Supercrisp
Better Beer
Hahn Superdry 3.5
XXXX - Gold & Bitter
Carlton Dry
Victoria Bitter
Byron Bay Premium Lager
Powers Ultra Smooth Lager

POSTMIX SOFT DRINKS

Coke
Sprite
Lift
Coke No Sugar
Dry Ginger Ale
Tonic Water

\$45

PER PERSON
3 HOURS

*Additional Alcohol Free
Options Include
Heineken 0.0
Giesen Sauv Blanc 0.0
Great Northern Zero
XXXX Zero*

The package inclusions are subject to availability on the day due to demand and inventory. The manager on duty may approve additions to the list by the request of the function contact. Any decisions made by the manager on duty pertaining to RSA or RSG are final. If there is anything additional that you would like added to the package requests must be submitted and approved by management at least 7 days prior to the agreed upon function date. It is expected that guests carry their ID which will be checked by staff prior to being given a colour coded wristband to access the TAB.

GROUP PACKAGE



At the Federal Hotel we are always happy to make the organisation process as easy as possible and have put together some quick and easy options for your occasions.

1x Sandwich Platter
2x Basic Platters

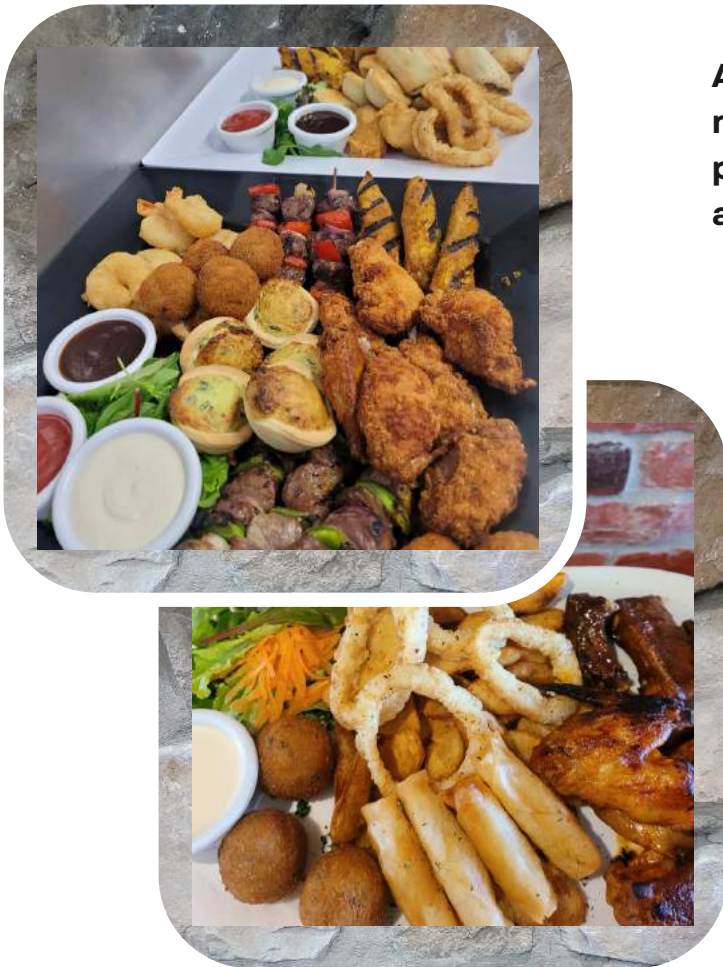
\$185

THIS PACKAGE IS SUITED TO A CASUAL GET TOGETHER AFTER LUNCH OR IN THE EARLY AFTERNOON, PERFECT FOR THOSE AFTER SOME NIBBLES WITH DRINKS. TAILORED FOR AN EVENT OF APPROXIMATELY 30 PEOPLE IN THE LOUNGE BAR AREA.

Gluten free, Dairy free, Nut free & Vegetarian options available upon request for sandwich platter.
Basic platters are only available from 12pm-2:30pm OR 5:30pm-8:30pm Monday - Thursday.
3 DAYS NOTICE REQUIRED.

TEAM PACKAGE

At the Federal Hotel we are always happy to make the organisation process as easy as possible and have put together some quick and easy options for your occasions.



2x Basic Platters
2x Premium Platters
2x Federal Share Platters
2x Bacon & Cheese Bread
2x Cheesy Garlic Bread
2x Garlic Bread
2x Pizzas (your choice)
2x Chips & Gravy

\$500

THIS PACKAGE IS PERFECT FOR YOUR END OF YEAR TEAM CELEBRATIONS. A GREAT SELECTION OF NIBBLES THAT CAN BE ENJOYED AFTER A GAME OR TO FEED THE KIDS WHILE YOU WAIT FOR YOUR MEALS. TAILORED FOR AN EVENT OF APPROXIMATELY 50+ PEOPLE IN THE LOUNGE BAR OR SPORTS BAR AREA.

Our chefs are happy to cooperate with allergies and dietary requirements provided that adequate notice and communication has been provided by the organiser. This package is available from Friday - Sunday with a booking pending management approval.
10 DAYS NOTICE REQUIRED.

Terms & Conditions

DEPOSITS AND CANCELLATIONS:

Additional charges may be added in certain cases and is at managers discretion. This includes but is not limited to: no bar tab or food purchased. A deposit of \$100 may be requested by management for booking a larger area, alternate drop menus or bus groups. Refunds of the deposit may only be given as per management discretion based on the notice period or reason.

Cancellations with a deposit refund may be sent to:
federalhoteltoowoomba@alhgroup.com.au

PAYMENTS:

All other due payments must be finalised on the day of the function. We accept cash and all major credit cards. Additional discounts, such as Monty Rewards or Team Member, will **not** be applied to the menus, platters or packages listed in this function pack. Please be advised that we do not accept personal cheques. Business cheques however can be accepted with prior approval.

FINAL CONFIRMATION:

Final numbers, room set up, catering and dietary requirements are to be placed no later than 9 days prior to the function date. Platters and package orders must be organised within 3 days prior to function and any last minute changes within the same period may incur a surcharge at managers discretion. The total food costs must be paid on the day of the function. Please make sure that you advise the managers of any lolly stations or desserts that are being brought to the hotel for the function no later than 12 hours prior to the event.

MINORS:

Permission may be granted for minors to be on premise with parental or legal guardians under strict supervision in certain areas of the hotel. All minors must be off premises no later than 10pm. Please advise no later than 48 hours prior to the function date if minors attending will be required to stay past 10pm.

THE MANAGERS OF THE FEDERAL HOTEL RESERVE THE RIGHT TO SHUT DOWN A FUNCTION AT ANYTIME SHOULD IT BE DEEMED NECESSARY.

RESPONSIBILITIES:

- That the function will commence and conclude at the agreed times and all guests attending the function will vacate the designated area at the agreed time. We expect our functions to conclude no later than midnight, however if you would like to stay later notice must be given to the hotel with 14 days notice.

- If required by Management, functions held with an excess of 100 guests attending for a public bar function are required to hire security. Security are required to work a minimum of 4 hours and will be there until the end to ensure the safety of guests and staff.

- Should Crowd Controllers be deemed necessary by management, the organizer will be charged for each controller at \$45 per hour.

- External decorations and activities are permitted, however any arrangements must be communicated to management at least 14 days prior to the event. All care must be taken in regards to decorations and we expect that guests Phone numbers or emails to be provided where necessary especially if early access to venue is required for set-up purposes.

- To ensure that all guests attending the function conduct themselves in an orderly manner in full compliance with hotel management directives and all applicable laws and by laws. Staff members, in conjunction with the RSA of QLD reserve the right to refuse service and managers are within their rights to request that guests vacate the premises should they choose to ignore any RSA or QLD GOV directives.

- That whilst it is a private function, normal RSA (Responsible Service of Alcohol) Standards will be adhered to by both themselves and their guests at all times.

- That they are financially responsible for any damage or loss sustained to the hotel caused by the organizers, guests or any other person attending the function venue, or any other part of the hotel or grounds.

- No food or beverage is to be brought into the hotel for consumption during the function without the prior written permission of management. Cakes are acceptable.

